

**Tuesday  
July 17, 2012  
Gautier, Mississippi**

**BE IT REMEMBERED THAT A RECESSED MEETING of the Mayor and Members of the Council of the City of Gautier, Mississippi was held July 17, 2012 at 6:30 PM in City Hall Municipal Building, 3330 Highway 90, Gautier, Mississippi.**

**Those present were Mayor Fortenberry, Council Members Johnny Jones, Hurley Ray Guillotte, Gordon Gollott, Mary Martin, Scott Macfarland, Adam Colledge, City Manager Samantha Abell, City Clerk Wendy McClain, City Attorney Robert Ramsay and other concerned citizens.**

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**AGENDA  
CITY OF GAUTIER, MISSISSIPPI  
CITY HALL COUNCIL CHAMBERS  
July 17, 2012 @ 6:30 PM**

- I. Call to Order**
  - 1 Prayer**
  - 2 Pledge of Allegiance**
- II. Agenda Order Approval**
- III. Announcements**
- IV. Presentation Agenda**
  - 1 Ceremony for swearing in Police Chief Dante Elbin**
  - 2 2012 World Changers Summary Presentation**
  - 3 June Financial Reports by City Clerk Wendy McClain**
  - 4 Gautier Water Clarity Plan update by Goodwyn, Mills, & Caywood**
- V. Public Agenda**
  - 1 Agenda Comments**

**VI. Business Agenda**

- 1 Conduct public hearing and consider Order approving abatement of substandard property conditions at 3224 & 3228 Willis Drive Lot# 7, 8 and 9 in Gautier, MS**
- 2 Conduct public hearing and consider Order approving abatement of substandard property conditions at 7213 Pineview Drive Lot# 107 in Gautier, MS**
- 3 Consider Order approving budget amendments**
- 4 Consider Order approving an Engineering Service Agreement with Seymour Engineering for a lump sum of \$45,000.00 for the surveying, design, and construction observation services related to the Old Shell Landing Sewer CIAP Project, contingent upon procurement approval by the U.S. Fish and Wildlife Service**
- 5 Request to approve job description for new position of Human Resources (HR) Director and amend the Schedule of Authorized Positions to include the Human Resources Director**
- 6 Consider Order approving docket of claims**

**VII. Consent Agenda (All items approved in one motion)**

- 1 Consider Resolution amending bond paving list included as part of agreement between the City of Gautier and Jackson County**
- 2 Consider Order authorizing City Manager to enter into a Memorandum of Agreement with Mississippi Department of Transportation for the TE Project Streetscape Improvements**
- 3 Consider Order requesting authorization to transfer \$87,270.00 to Jackson County to cover actual expenses incurred under the current inter local agreement for paving streets with G.O. Bond funds**
- 4 Consider request to continue the Local Emergency for the Deep Water Horizon Oil Spill until further notice**
- 5 Consider Order approving minutes from Council Meetings Held July 2, 2012 and July 3, 2012**

**STUDY AGENDA  
CITY OF GAUTIER, MISSISSIPPI  
July 17, 2012**

- 1 Discuss Citizen Comments**
- 2 Discuss Council Comments**
- 3 Discuss City Manager Comments**
- 4 Discuss City Clerk Comments**
- 5 Discuss City Attorney Comments**

**Adjourn until August 7, 2012**  
[www.gautier-ms.gov](http://www.gautier-ms.gov)

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**Motion was made by Councilman Gollott to approve the agenda order with following corrections. Motion was seconded by Councilman Macfarland and unanimously carried.**

- 1 Remove Consent Item #1 from the Consent Agenda.**
  - 2 Add Consent Item #5A declaring trailers and vehicles as Surplus Property**
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**Presentation Agenda**

- 1 Dante Elbin sworn in as Gautier Police Chief**
- 2 2012 World Changers summary presentation**
- 3 June Financial Reports by City Clerk Wendy McClain**
- 4 Gautier Water Clarity Plan update by Goodwyn, Mills & Caywood**

**CITY OF GAUTIER  
 GENERAL LEDGER BUDGETED EXPENSES  
 2011 – 2012 FISCAL YEAR THROUGH MAY  
 (9 MONTHS INTO FISCAL YEAR)**



Council Meeting: July 17, 2012  
 Presented by: Wendy McClain, City Clerk

**GENERAL LEDGER (FUND 001)**

| <b>Department Fund Description</b>                  | <b>Total</b> | <b>Budget</b> | <b>75 %<br/>To Date</b> | <b>Balance</b> |
|---|--------------|---------------|-------------------------|----------------|
| <b>001 - 000 General Fund (Receipts &amp; Expe)</b> | \$79,496.49  | \$79,496.49   | 100.0%                  | \$0.00         |
| <b>001 - 001 General Fund (Legislative)</b>         | \$78,714.40  | \$105,775.76  | 74.4%                   | \$27,061.36    |
| <b>001 - 010 General Fund (City Court)</b>          | \$187,763.19 | \$240,188.53  | 78.2%                   | \$52,425.34    |
| <b>001 - 021 General Fund (City Manager)</b>        | \$128,114.36 | \$167,516.01  | 76.5%                   | \$39,401.65    |
| <b>001 - 040 General Fund (City Clerk)</b>          | \$339,744.10 | \$476,575.72  | 71.3%                   | \$136,831.62   |
| <b>001 - 060 General Fund (City Attorney)</b>       | \$58,775.07  | \$80,203.90   | 73.3%                   | \$21,428.83    |

## GENERAL LEDGER (FUND 001)

| Department Fund Description                       | Total          | Budget         | 75 %<br>To Date | Balance      |
|---|----------------|----------------|-----------------|--------------|
| 001 - 090 General Fund<br>(Econ Dev/Planning)     | \$459,980.32   | \$609,993.58   | 75.4%           | \$150,013.26 |
| 001 - 091 General Fund (Antique<br>Fair)          | \$4,901.07     | \$4,901.07     | 100.0%          | \$0.00       |
| 001 - 092 General Fund<br>(Building & Facilities) | \$356,956.48   | \$482,012.91   | 74.1%           | \$125,056.43 |
| 001 - 100 General Fund (Police)                   | \$2,664,405.61 | \$3,430,661.41 | 77.7%           | \$766,255.80 |
| 001 - 161 General Fund<br>(Fire Fighting)         | \$1,302,024.03 | \$1,833,170.89 | 71.0%           | \$531,146.86 |
| 001-170 General Fund<br>(Recreation Dept)         | \$109,787.51   | \$207,264.98   | 53.0%           | \$97,477.47  |

3

## GENERAL LEDGER (FUND 001)

| Department Fund Description                     | Total                 | Budget                | 75 %<br>To Date | Balance               |
|---|-----------------------|-----------------------|-----------------|-----------------------|
| 001 -200 General Fund<br>(PW Administration)    | \$127,962.62          | \$183,654.55          | 69.7%           | \$55,691.93           |
| 001 - 201 General Fund<br>(PW Street Dept)      | \$409,820.27          | \$761,721.95          | 53.8%           | \$351,901.68          |
| 001 - 205 General Fund<br>(PW Maintenance Dept) | \$306,930.64          | \$458,719.43          | 66.9%           | \$151,788.79          |
| 001-680 General Fund<br>(Debt Service)          | \$86,161.00           | \$86,161.00           | 100.0%          | \$0.00                |
| 001 - 900 Transfers                             | \$360,597.51          | \$767,012.00          | 47.0%           | \$406,414.49          |
| <b>General Fund Totals</b>                      | <b>\$7,062,134.67</b> | <b>\$9,975,030.18</b> | <b>70.8%</b>    | <b>\$2,912,895.51</b> |

## MS DEV 2.36M KATRINA BONDS (FUND 007)

| Department Fund Description      | Total               | Budget              | 75%<br>To Date | Unencumbered<br>Balance |
|----------------------------------|---------------------|---------------------|----------------|-------------------------|
| <b>007-680 (Debt Service)</b>    | \$247,795.00        | \$281,398.00        | 88.1%          | \$33,603.00             |
| <b>MS Dev Katrina Bond Total</b> | <u>\$247,795.00</u> | <u>\$281,398.00</u> | <u>88.1%</u>   | <u>\$33,603.00</u>      |

## CDBG – DOWNTOWN RETVITIZATION CITY MANAGER (FUND 012)

| Department Fund Description        | Total                 | Budget                | 75%<br>To Date | Unencumbered<br>Balance |
|------------------------------------|-----------------------|-----------------------|----------------|-------------------------|
| <b>012-700 (Capital Outlay)</b>    | \$1,377,041.71        | \$5,090,828.00        | 27.0%          | \$3,713,786.29          |
| <b>CDBG - Downtwn Revit. Total</b> | <u>\$1,377,041.71</u> | <u>\$5,090,828.00</u> | <u>27.0%</u>   | <u>\$3,713,786.29</u>   |

**CDBG – PLANNING GRANT  
(FUND 101)**

| <b>Department Fund Description</b> | <b>Total</b>  | <b>Budget</b>     | <b>75%<br/>To Date</b> | <b>Unencumbered<br/>Balance</b> |
|------------------------------------|---------------|-------------------|------------------------|---------------------------------|
| <b>101-021 (CITY MANAGER)</b>      | \$0.00        | \$4,954.00        | 0.0%                   | \$4,954.00                      |
| <b>CDBG - Planning Grant Total</b> | <b>\$0.00</b> | <b>\$4,954.00</b> | <b>0.0%</b>            | <b>\$4,954.00</b>               |
|                                    |               |                   |                        |                                 |
|                                    |               |                   |                        |                                 |

**\$7M CAPITAL IMPROV BOND (FUND 130)**

| <b>Department Fund Description</b>        | <b>Total</b>          | <b>Budget</b>         | <b>75%<br/>To Date</b> | <b>Unencumbered<br/>Balance</b> |
|---|-----------------------|-----------------------|------------------------|---------------------------------|
| <b>130-130 \$7M (Capital Improv Bond)</b> | \$1,453,066.75        | \$4,214,786.30        | 34.5%                  | \$2,761,719.55                  |
| <b>130-680 (Debt Service)</b>             | \$115,355.40          | \$476,675.00          | 24.2%                  | \$361,319.60                    |
| <b>\$7M Capital Improv Bond Total</b>     | <b>\$1,568,422.15</b> | <b>\$4,691,461.30</b> | <b>33.4%</b>           | <b>\$3,123,039.15</b>           |
|   |                       |                       |                        |                                 |
|   |                       |                       |                        |                                 |

## US JUSTICE EQUITABLE SHARING (FUND 157)

| Department Fund Description               | Total               | Budget              | 75%<br>To Date | Unencumbered<br>Balance |
|---|---------------------|---------------------|----------------|-------------------------|
| <b>157-100 (Police)</b>                   | \$123,601.81        | \$120,000.00        | 103.0%         | -\$3,601.81             |
| <b>US Justice Equitable Sharing Total</b> | <b>\$123,601.81</b> | <b>\$120,000.00</b> | <b>103.0%</b>  | <b>(\$3,601.81)</b>     |

## FIRE PROTECTION FUND (FUND 160)

| Department Fund Description       | Total             | Budget             | 75%<br>To Date | Unencumbered<br>Balance |
|-----------------------------------|-------------------|--------------------|----------------|-------------------------|
| <b>160-161 (Fire Fighting)</b>    | \$8,246.00        | \$90,863.00        | 9.1%           | \$82,617.00             |
| <b>Fire Protection Fund Total</b> | <b>\$8,246.00</b> | <b>\$90,863.00</b> | <b>9.1%</b>    | <b>\$82,617.00</b>      |

## EECBG FT11-0810-0031 (FUND 162)

| Department Fund Description       | Total              | Budget              | 75%<br>To Date | Unencumbered<br>Balance |
|-----------------------------------|--------------------|---------------------|----------------|-------------------------|
| <b>162-161 (Fire Fighting)</b>    | \$60,769.40        | \$104,000.00        | 58.4%          | \$43,230.60             |
| <b>EECBG FT11-0810-0031 Total</b> | <b>\$60,769.40</b> | <b>\$104,000.00</b> | <b>58.4%</b>   | <b>\$43,230.60</b>      |

## MDOT YOUTH CORP PROGRAM (FUND 166)

| Department Fund Description          | Total              | Budget             | 75%<br>To Date | Unencumbered<br>Balance |
|--------------------------------------|--------------------|--------------------|----------------|-------------------------|
| <b>166-201 (PW - STREET DEPT)</b>    | \$10,210.13        | \$25,000.00        | 40.8%          | \$14,789.87             |
| <b>MDOT Youth Corp Program Total</b> | <b>\$10,210.13</b> | <b>\$25,000.00</b> | <b>40.8%</b>   | <b>\$14,789.87</b>      |

## TIDELANDS GRANT (FUND 171)

| Department Fund Description      | Total             | Budget              | 75%<br>To Date | Unencumbered<br>Balance |
|----------------------------------|-------------------|---------------------|----------------|-------------------------|
| <b>171-170 (RECREATION DEPT)</b> | \$5,856.25        | \$109,263.00        | 5.4%           | \$103,406.75            |
| <b>Tideland Grant Totals</b>     | <b>\$5,856.25</b> | <b>\$109,263.00</b> | <b>5.4%</b>    | <b>\$103,406.75</b>     |

13

## LIBRARY SUPPORT FUND (FUND 172)

| Department Fund Description       | Total              | Budget              | 75%<br>To Date | Unencumbered<br>Balance |
|-----------------------------------|--------------------|---------------------|----------------|-------------------------|
| <b>172-350 (Library)</b>          | \$94,939.28        | \$112,328.00        | 84.5%          | \$17,388.72             |
| <b>Library Support Fund Total</b> | <b>\$94,939.28</b> | <b>\$112,328.00</b> | <b>84.5%</b>   | <b>\$17,388.72</b>      |