

**Gautier City Council  
November 2014 Monthly General Activities Report  
Submitted by  
The Office of the City Manager**



<b>Gautier Fire Department</b>	<b>Human Resources</b>	<b>Gautier Police Department</b>	<b>City Clerk Department</b>	<b>Economic Development Department</b>	<b>Public Works</b>
✓	✓	✓	✓	✓	✓

To: Mayor & Council  
From: Mrs. Samantha Abell, City Manager  
Date: December 17, 2014

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**FIRE**

**HUMAN RESOURCES**

**POLICE**

**CITY CLERK DEPARTMENT**

**ECONOMIC DEVELOPMENT/PLANNING**

**PUBLIC WORKS**

# **City of Gautier Fire Department**

**City of Gautier  
Fire Department  
NOVEMBER 2014  
MONTHLY ACTIVITY REPORT**

<b>FIRE/EMERGENCY CALLS ANSWERED:</b>	<b>CITY</b>	<b>MUTUAL</b>	<b>TOTAL</b>
		<b>AID</b>	
1. RESIDENTIAL FIRE	1		1
2. COMMERCIAL FIRE			
3. VEHICLE FIRE	2		2
4. BRUSH/WOODS/GRASS FIRE	6		6
5. TRASH FIRE	3		3
6. DUMPSTER FIRE			
7. RESCUE/EXTRICATION			
8. MEDICAL AID	61		61
9. SMOKE SCARE	3		3
10. SERVICE CALLS	5	1	6
11. FALSE ALARMS	16	1	17
12. HAZARDOUS MATERIALS	1		1
13. OTHER:			
<b>TOTALS</b>	<b>98</b>	<b>2</b>	<b>100</b>

<b>ADDITIONAL INFORMATION</b>	<b>AMOUNT</b>
1. TRAINING HOURS:	746
IN-HOUSE	472
ACADEMY	18
OTHER	139
PHYSICAL TRAINING	117
2. HYDRANTS TESTED	
3. STATION MAINTENANCE HOURS	170
4. VEHICLE MAINTENANCE HOURS	180
5. HOSE CHANGE HOURS	
6. HOSES TESTED (ft.)	
7. PLANS REVIEW	0
8. FIRE INSPECTIONS	7
9. SMOKE DETECTOR GIVEAWAY	2
10. SPECIAL DEVICES FOR FIRE ALARMS	
11. FIREFIGHTER INJURIES/DEATHS	
12. CIVILIAN INJURIES/DEATHS	2 EMS Deaths
13. TOTAL MAN HOURS	132:37
14. SUSPICIOUS ORIGINS	
15. FIRE PREV/ FIRE EDUCATION HRS	11.26
16. PUBLIC RELATIONS HOURS	11.92
17. EST. VALUE OF PROPERTY SAVED	\$74,500
18. EST. VALUE OF PROPERTY LOST	\$20,500

SUBMITTED BY: Robert Jones  
FIRE CHIEF

DATE: 12/2/14

# **City of Gautier**

## **Human Resources**

**City of Gautier  
Human Resources Department  
Nov-14**

<b>CIVIL SERVICE COMMISSION</b>	<b>Total</b>
CSC Agendas	1
CSC Meeting	1
CSC Eligibility Lists Compiled	3
CSC Master Registers	2
CSC Promotional Registers	0
CSC Public Hearing	0
CSC Investigations	0
CSC Agility Test Administered	0
CSC Written Examinations Administered	0
<b>RISK MANAGEMENT</b>	
Lawsuit Claims Received	3
Liability Claims Filed	0
Workers' Compensation Claims Filed	1
<b>HUMAN RESOURCES ACTIVITY</b>	
Vacancy Announcements Posted	0
New Hires	3
Employment Applications Received	23
Disciplinary Reports Received	4
Probationary Evaluations Received	2
Policies (Drafted, Revised or Implemented)	0
Termed Employees (Resignation or Termination)	1
Exit Interviews	1
Status Changes	0

**Special Events**

Believe (Toy Drive)

**Facilities Maintenance Projects**

Daily

Daily check fountain for debris and trash

Weekly

Clean filters

Monthly

Scrub fountain pool

September Projects

Change contactor on air comp. @ Dee & Johnny  
 Change battery in truck  
 Meet with power company @ Bacot parking lot lights  
 Replace light switch gear east Bacot field lights  
 Replace light switch gear west Bacot field lights  
 Check Sheppard lot 20  
 Meet Lamey Electric @ City Park Pier  
 Meet Lamey Electric @ Senior Center  
 Get RJ Young # from copy machine @ Shepard  
 Fix door lock @ Senior Center  
 Remove money drawer from City Hall for Clearwater  
 Trim tree's from camera's @ PD  
 Change electric lugs on lot 20 @ Sheppard  
 Change fuses in parking lot lights @ Bacot  
 Get quote on faucet for City Park restroom  
 Move file boxes to warehouse  
 Raise & lower flags (9-11)

September Projects (continue...)

Check flush valve @ City Hall ladies restroom  
 Figure materials for fence @ CPPD  
 Clean in shop  
 Change filter @ Sheppard bathhouse  
 Fix light @ Sheppard bathhouse  
 Check outside lights @ Sheppard office  
 Mullet fest power pole location  
 Check door closure @ PD  
 Move offices @ City Hall  
 Move mic in booking @ PD  
 Repair Cindy R's paper shredder  
 Clean a/c drain in booking @ PD

**Fleet Maintenance Projects**

September Work Requests

Oil Changes = 7

#14406 - #46 Front brakes, replace gas cap  
#14399 Straighten push bumper  
#14405 Replace cooling fan & module  
#19616 Replace a/c blower motor, windshield wipers  
#14398 Battery & battery disconnect switch  
#431 Dist. Cap & rotor, pick up a distributor  
#11762 (L) -Front abs sensor  
#15238 Replaced battery  
#36 Replaced section of headlight wiring & 2 bulbs  
#14450 Replaced (R)-Front wheel sensor  
#14406 Replaced rear axle seal  
#115 Replaced transmission cooler  
#9 Replaced (L) Front abs sensor & windshield wiper spray nozzlers  
#12799 Windshield wipers  
#14404 Fixed inner door linkage  
Scag mower - Ignition coils, spark plugs, replaced 2 control cables, fan belt voltage regulator, starter new seat assembly  
Lexmark mower - Replaced 4 deck roller kits  
Repaired 4 weed eaters  
Cleaned carburetor on generator

# **City of Gautier**

# **Police Department**

City of Gautier  
Police Department  
November 2014

During the month of November 2014, the Gautier Police Department responded to 1135 calls for service. Of these calls, 192 required an incident report. Below is an approximate breakdown of the incident reports taken in their respective wards.

**Ward 1-** 10 Incident Reports

**Ward 2-** 25 Incident Reports

**Ward 3-** 27 Incident Reports

**Ward 4-** 20 Incident Reports

**Ward 5-** 43 Incident Reports

**Crimes by Wards:**

	<b>Ward 1</b>	<b>Ward 2</b>	<b>Ward 3</b>	<b>Ward 4</b>	<b>Ward 5</b>
Larceny	01	06	04	06	05
Burglary	01	05	01	03	13
Assault (Aggravated)	00	00	00	00	00
Assault (Simple)	01	00	00	01	00
Drugs (Felony)	01	01	01	02	00
Domestic Violence	00	01	00	00	02
Sexual Battery	01	00	00	00	00

**City of Gautier**  
**Gautier Police Department**  
 Nov-14

**A. Police Division**

**1. Arrests Made**

Contempt	41
Drug ( Possession, Sale, Etc.)	12
DUI	13
Felony ( Other than Drug/ DUI )	6
Misdemeanor	49
<b>Total Arrests Made</b>	<b>121</b>

**2. Calls for Service** 1135

**3. Crimes Reported**

Arson	0
Assaults ( Aggravated )	2
Assaults ( Simple, including Domestic Violence )	5
Auto Theft	4
Burglary ( Residential, Commercial )	11
Burglary ( Auto )	13
Embezzlement	0
Forgery/ Fraud/ Bad Checks	6
Homicide	0
Larceny ( Grand, includes Felony Shoplifting, not Auto Theft	2
Larceny ( Petit, includes Misdemeanor Shoplifting )	17
Other ( Trespassing, Malicious Mischief, Etc...)	131
Rape/ Sexual Assault	1
Robbery	0
<b>Total Crimes Reported</b>	<b>192</b>

**4. Other Activity**

Total Alarm Calls Responded to	103
Felony Juvenile Arrests	0
Misdemeanor Juvenile Arrests	7
Traffic Accidents Worked	38
Traffic Citations Issued, DUI	13
Traffic Citations Issued, General	474
Wreckers Dispatched	46

**B. Animal Control**

Calls Responded to	10
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# City of Gautier Gautier Police Department 2014-2015 Traffic Safety Stats

	October	November	December	1 <sup>st</sup> Quarter	January	February	March	2 <sup>nd</sup> Quarter	April	May	June	3 <sup>rd</sup> Quarter	July	August	September	4 <sup>th</sup> Quarter	Total
Safety check points conducted																	
Hours spent at checkpoints																	
Hours spent overtime																	
DUI Arrests	14	13															
Seatbelt Citations	12	4															
Child Restraint Citations	10	3															
Suspended D. L.	49	45															
No Drivers License	27	24															
No Insurance	139	130															
Speeding	80	96															
Reckless/Careless Driving	22	5															
Running Stop Sign/Redlight	17	10															
Other HMV	1	0															
Other Non HMV	0	0															
Stolen Vehicles Recovered	1	0															
Drug Arrest	16	12															
Felony Arrest	11	8															
Fugitives Apprehended	5	1															
Vehicle Crash (PDO)	37	26															
Vehicle Crash (Injury)	13	11															
Vehicle Crash (Fatal)	0	0															
<i>Below is alcohol related</i>																	
Vehicle Crash (PDO)	0	1															
Vehicle Crash ( Injury)	1	0															
Vehicle Crash (Fatal)	0	0															
Other – Parking lot	13	9															

**City of Gautier**  
**City Clerk Department**

**City of Gautier  
City Clerk Department  
Nov-14**

<b>I. MISC</b>	<b>Total</b>
Press Releases/Legal Notices Advertised	6
Public Records Request	8
Voters Registered - City Hall	0
Recreation Pavilion Usage	5
<b>II. PRIVILEGE LICENSE</b>	<b>Total</b>
License Issued/Current	29
License Issued/Delinquent	4
License Issued New	2
License Renewal Notices Mailed - Current	38
License Renewal Notices Mailed - Delinquent	0
Licenses Delinquent	0
Businesses Closed	0
Slot Amusement Permits Issued	0
Transient Vendors Licenses Issued	0
<b>III. COURT DIVISION/CITY CLERK</b>	<b>Total</b>
Restitution	\$0.00
Fines	\$26,324.75
Court Costs	\$8,430.30
Cases Pending at the Beginning of Month	6154
Cases Filed During Month	578
Cases Disposed of During Month	449
Cases Pending at the End of Month	6283
Number of Cases Appealed	0

Number of Failure-To-Appear Cases During Month	310
Local Receipts Total	\$34,755.05
Highway Receipts Total	\$141.00
Mis. Fee Total	\$2,440.50
Parking Fine Total	\$0.00
State Receipts Total	\$23,273.00
Total Receipts	\$60,609.55
<b>IV. PURCHASING</b>	<b>Total</b>
Purchase orders issued	88
Economic Development	8
Streets	4
Public Works	9
City Clerk	8
Human Resources	
Park/Recreation	9
City Manager	1
Election	
Bond	3
Building/Maint.	4
Police	29
Fire Department	8
Bid Advertisements	2
Animal Control	
Court Department	1
Shepard State Park	4

**City of Gautier**  
**Economic Development**  
**Department**

# City of Gautier

## Economic Development & Planning

### November 2014

#### Grants and Projects

- **CAPITAL PROJECTS STATUS REPORT IS ATTACHED**
- Submitted Progress Reports for the CIAP Land Acquisition Project and the 2013 Assistance to Firefighters Grant.
- Began work on an application for the 2014 Assistance to Firefighters Grant.
- Assisted the Gautier Historic Preservation Commission with forms and sponsorship information for the Schoolhouse Project Steering Committee and attended Steering Committee meeting.
- Worked on sponsorship for the Certified Local Government Grant- Historic Resources marketing project and received sponsorship check from Chevron.
- Assisted with the unveiling ceremony for the St. Pierre's Episcopal Church Historical Marker.
- Assisted the Police Department with the monthly reporting required for the 2015 DUI Enforcement Grant and the Police Traffic Services Grant. Submitted the FY2014 DUI Enforcement Grant closeout report.
- Worked on the Public Works Back Building Repair Project's agenda item (additional repairs needed).
- Worked on grant agenda items including a grant agreement for the archery range at Shepard State Park, the Safe Routes to School engineering contract and other items as needed.

#### Code Enforcement/Animal Control

- **ANIMAL CONTROL REPORT IS ATTACHED for Nov. 2014**
- No Code Enforcement Activity this month due to staff changes. Code Enforcement mainly consisted of door knockers and phone calls in response to citizen complaints.

#### Development

- **MONTHLY PERMITS BY TYPE REPORT IS ATTACHED**
- **MONTHLY PERMIT PIE CHART IS ATTACHED**
- During the month of November, 27 permits were issued for projects having a valuation of \$461,569.00. Fees in the amount of \$2,785.00 were collected.
- Approximately 40 inspections were completed during the month of November.
- Provided flood information to various citizens.
- Provided zoning information on various properties.
- 1 Planning Commission Meeting held. Worked with applicants regarding information needed for meeting.

- Working on revising entire filing system.

## **Cultural Services**

- **SPORTS LEAGUE ACTIVITY SPREADSHEET IS ATTACHED**
- **EVENTS UPDATE SPREADSHEET IS ATTACHED**
- Cleaned flower beds and picked up trash at City parks.
- Routine maintenance conducted at all city parks and on City Hall grounds.
- Conducted a safety/maintenance check on all equipment and made repairs.
- Made repairs at City Park.

**PROJECT UPDATE**  
**Economic Development and Planning**

Updated November 2014

Project	Staff	Funding	Funding Source	Status	Activity this period
Town Green Park Purchase	Nicholson, Abell, Huffman	\$ 1,000,000	CIAP	Close-Out	Awaiting finalization of property covenants to be recorded. Will also need to submit master development plan to CIAP for approval and order signs recognizing CIAP and Tidelands funding.
Town Green Park Improvements	Nicholson	\$ 493,000 \$ 70,000	Tidelands-current Tidelands 2015	Planning	Wetlands have been verified and coordinated with the Corp of Engineers. Corner property has been cleared. Continuing to work on ideas for master plan for area.
Streetscape Phase 2	Nicholson, Abell, Huffman, Jordan, Fox	\$ 5,000,000	CDBG	Close-Out	Working with bench supplier to fix the color problem between the benches and trash receptacles. Need to put up a permanent project sign.
Streetscape Phase 3 (TE)	Nicholson	\$ 525,000	MDOT, City	Bidding	Project out for bids. Bids to be received Dec. 17.
Town Center, New Roads	Nicholson, Abell	TBD	TBD	On-Hold	Awaiting additional funding opportunities. Awaiting classification of Road by GRPC.
City Park Road & Splashpad	Nicholson	TBD	TBD	Planning	Wetlands delineation has been performed. Awaiting drawings showing wetlands areas to determine alignment of driveway. Working with splashpad company on splashpad design.
Neighborhood Signs	Nicholson	TBD	City	Inactive	Awaiting funding to proceed with additional applications.
Wayfinding Signs	Nicholson	TBD	City	Inactive	Additional signs may be added if funding is obtained.
Allen Road Widening	Nicholson	\$ 1,000,000	City (CAP Loan)	On-hold	<i>No activity this month.</i>
I-10/Hwy. 57 Area Planning Study	Abell, Nicholson	80,000 (Anticipated)	MDOT, City (Anticipated)	Planning	Met with JCUA about utilities to the area. Met with Bienville several times about status of medical complex and acquisition of additional property. Engineer working on final alignment of north-south road for MDOT. Engineer working on wetlands delineation. Working with property owners in area for master plan.
Martin Bluff Widening	Nicholson, Huffman	\$ 10,466,000	City, MDOT	ROW Acquisition	Engineer finalizing environmental phase, so we can proceed with ROW acquisition. Working with ROW acquisition agent and maps and deeds surveyor on completing contracts.
Brown Road Emergency Signal	Nicholson	\$ 110,000	MDOT, City	On-Hold (Awaiting GRPC Funding Year)	<i>No activity this month.</i>
Hickory Hills Park & Ride	Abell, Nicholson	TBD	MDOT	Awaiting Executed MOU	Awaiting MDOT MOU execution and construction of Park & Ride.
Old Black School House	Nicholson, Huffman	\$ 100,000	MDAH/Local Match	Preparation of plans & specs for MDAH approval	Architect submitted Notice of Intent to MDAH for a structural analysis of structure. Rec'd MDAH permit for selective demolition for structural analysis. 2nd grant application for the next round was not approved. Steering Committee has met twice and prepared sponsorship materials.
Safe Routes To Schools - College Park Elementary	Nicholson, Huffman	\$ 257,500	MDOT, County, Other ?	Project Initiation	Awaiting contracts from engineering consultant addressing MDOT's comments.
Preposition Emergency Debris Removal/Monitoring	Nicholson, Huffman	TBD	FEMA	On hold-only needed if emergency occurs	Cindy Steen has received signed contracts from the two approved contractors.
Public Works Back Building Repairs	Nicholson, Huffman	TBD	FEMA	Construction	Contractor began work on approved repairs. Some unforeseen conditions were found and Change Order #1 was prepared for Council approval in December.
Graveline Bayou Restoration Planning	Nicholson, Huffman, Abell	\$250,000/TBD	Tidelands/ TBD/Corp of Engrs.	Study by Corps	Gathering information to proceed with sand transport study. Preparing letters of support to Cochran and Palazzo to expedite dredging permitting through U.S. Fish & Wildlife.

**PROJECT UPDATE**  
**Economic Development and Planning**

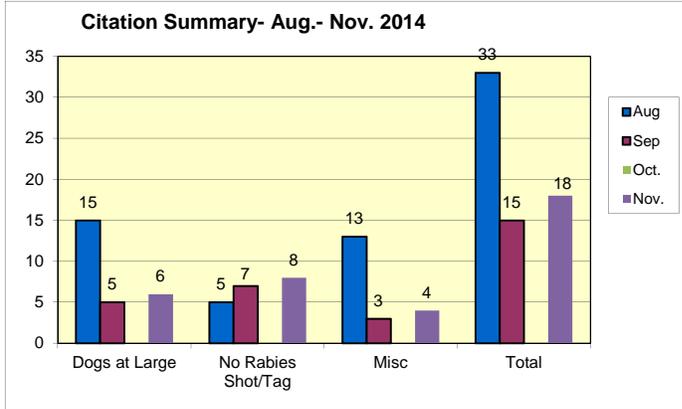
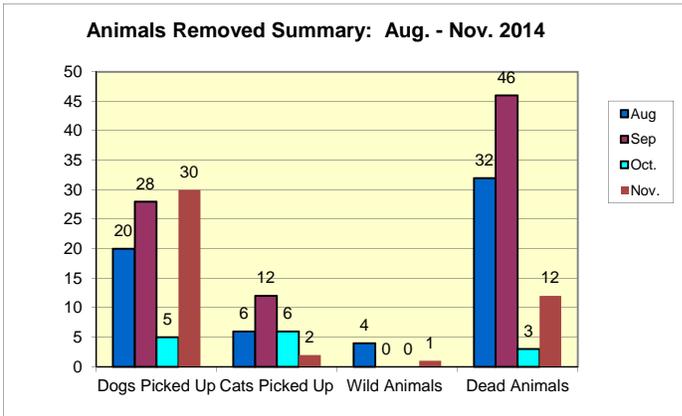
Updated November 2014

Project	Staff	Funding	Funding Source	Status	Activity this period
Shepard Trails	Nicholson, Huffman, Honea	\$ 100,000 \$ 250,000	MS Recreational Trails Grant/2015 Tidelands	Planning/Construction	Met with boys scouts and Shepard Park Rangers to coordinate bridge installation near pavillion. Park rangers worked with kids and parents for several weeks to get the bridge completed.
RESTORE Act	Nicholson, Abell, Huffman	TBD	TBD	On-Hold	<i>No activity this month.</i>

# Animal Control Nov 2014

## Totals

Open Cases Nov 1, 2014	0
New Cases	0
Closed Cases	0
Follow-Ups	0
Open Cases Nov 30, 2014	0
Citations Issued	18
Dogs Picked Up	30
Cats Picked Up	2
Wild Animals	1
Dead Animals	12



## ALL WARDS:

### Ward 1

Address	Type	Description	Status
None			

### Ward 2

Address	Type	Description	Status
None			

### Ward 3

Address	Type	Description	Status
None			

### Ward 4

Address	Type	Description	Status
None			

### Ward 5

Address	Type	Description	Status
None			

Filtered By:

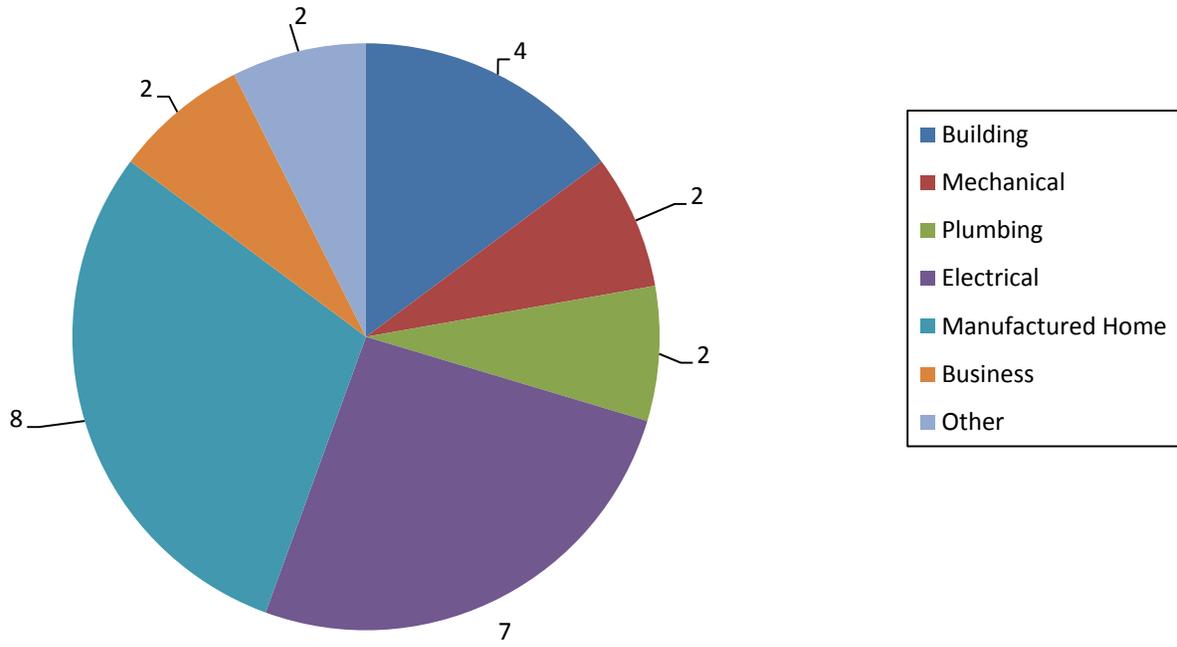
Sorted By:

Permit No.	Applicant	Issue Date	Job Description	Address	Use Type	Work Type	Valuation	Total Fees
<b>Type: Building (4 records)</b>							<b>\$421,480.00</b>	<b>\$1,830.00</b>
B14-11-237	Noble Realty Co.	11/3/2014	-	2305 Westgate Pa -	Single Family Dwelling	New	-	\$25.00
B14-11-239	Claudia Perez Lopez	11/5/2014	repair wall due to termite damage	3308 Seagrape Dr -	Single Family Dwelling	Repair	\$800.00	\$25.00
B14-11-243	Jeffery C. & Christi D. Foil	11/24/2014	New Residence	9301 Ferry Point -	Single Family Dwelling	New	\$415,000.00	\$1,780.00
B14-11-238	Sr. Keith E. Lively	11/4/2014	installing and testing of new fire alarm system	4307 Gaut-Van Rd -	Commercial	New	\$5,680.00	\$0.00
<b>Type: Mechanical (2 records)</b>							<b>\$14,971.00</b>	<b>\$35.00</b>
M14-11-126	Richard Miller	11/24/2014	3 TON AIR HANDLER 10 KW	2408 Old Shell L -	Single Family Dwelling	New	\$2,325.00	\$35.00
M14-11-125	CITY OF GAUTIER	11/24/2014	Install 2-ton AC and 2 ex. fans	3305 Gaut-Vanc -	Commercial	New	\$12,646.00	\$0.00
<b>Type: Plumbing (2 records)</b>							<b>\$23,818.00</b>	<b>\$25.00</b>
P14-11-046	Marlin Rosario	11/21/2014	gas pressure test	2101 LADNIER RD GAUTIER	Mobile Home	New	-	\$25.00
P14-11-047	CITY OF GAUTIER	11/24/2014	Install 4 floor drains, 1- double bowl sink and 2 ewewash and emergency shower's	3305 Gaut-Vanc -	Commercial	New	\$23,818.00	\$0.00
<b>Type: Electrical (7 records)</b>							<b>\$1,300.00</b>	<b>\$175.00</b>
E14-11-713	MIZELL LINDA B	11/7/2014	110 to shed	2000 GLENCOVE DR GAUTIER	Single Family Dwelling	Addition	-	\$25.00
B14-11-241	BEACH VIEW REAL ESTATE	11/7/2014	-	1321 COTITA DR GAUTIER	Single Family Dwelling	Reconnect	-	\$25.00
E14-11-714	John C.Yorko	11/12/2014	Replace existing electrical wiring, receptacles, and lights	3204 Smith Dr. -	Single Family Dwelling	New	\$500.00	\$25.00
E14-11-715	Wallis Dobbs	11/17/2014	200 Amp	704 Susa Circle -	Single Family Dwelling	Reconnect	\$800.00	\$25.00
E14-11-717	BUSH BILLY R	11/24/2014	Rental	8081 Meadowdale -	Single Family Dwelling	New	-	\$25.00
E14-11-716	Parker & Rankin Real Estate	11/24/2014	Reconnect	2320 Santa Cruz -	Single Family Dwelling	Reconnect	-	\$25.00
E14-11-718	Stacy Hutchens	11/25/2014	Reconnect existing pole. Meter with blue-x halfway down.	704 Sandstone -	Mixed Use	Reconnect	-	\$25.00
<b>Type: Other (2 records)</b>							<b>\$0.00</b>	<b>\$20.00</b>
O14-11-015	The Liquor House	11/10/2014	Temp Banner from 10/10/14 through 11/11/14		Other	Temp Banners	-	\$20.00
O14-11-016	Kathy Smith	11/15/2014	Fee waived, school event.		Other	Temp Banners	-	\$0.00
<b>Type: Manufactured Home (8 records)</b>							<b>\$0.00</b>	<b>\$650.00</b>
MH14-11-134	Everett Murphy	11/5/2014	-	1409 Hwy 90 #1 -	Single Family Dwelling	Service/Name Change	-	\$25.00
MH14-11-135	Angela Shoemaker	11/6/2014	-	1717 Lima St -	Mobile Home	Service/Name Change	-	\$25.00
MH14-11-136	Arleigh Roberts	11/13/2014	service change	3573 MACKERAL DR GAUTIER	Mobile Home	Service/Name Change	-	\$25.00
MH14-11-138	Dottie Balius	11/14/2014	New Mobile Home Placement	1409 Hwy 90 #240 -	Single Family Dwelling	New Placement	-	\$175.00
MH14-11-140	Pearlie King	11/14/2014	-	1409 Hwy 90 #234 -	Single Family Dwelling	New Placement	-	\$175.00
MH14-11-139	Ingred Miller	11/14/2014	New Mobile Home Placement	2101 Ladni Rd 75 -	Single Family Dwelling	New Placement	-	\$175.00
MH14-11-141	David Seay	11/26/2014	-	2101 Ladn Rd.#88 -	Single Family Dwelling	Service/Name Change	-	\$25.00
MH14-11-133	Sr. David Troulliet	11/4/2014	-	3520 Bonita Rd -	Single Family Dwelling	Service/Name Change	-	\$25.00
<b>Type: Business (2 records)</b>							<b>\$0.00</b>	<b>\$50.00</b>
I14-11-036	Ronnie Harris	11/3/2014	Retail Sales - Ronnie's Thrift Shop	1439 HWY 90 GAUTIER	-	New	-	\$25.00
I14-11-037	Edward Schultz	11/26/2014	Service - Office	3109 Old Spanish -	-	New	-	\$25.00

Grand Total: 27 Records

\$461,569.00 \$2,785.00

### November 2014 Permits by Type



<b>YOUTH SPORTS</b>		
<b>Cultural Services</b>		
<i>Updated - November 2014</i>		
<b>Sport</b>	<b>Staff</b>	<b>Items Completed</b>
<b>Football/Cheerleading</b>	Nicholson, Stanton, Honea, Huffman, Police Dept., Fire Dept.	Had playoff and helped with Superbowl in Pascagoula. Many coordination meetings with Ocean Springs, Pascagoula, and Moss Point.
<b>Basketball League</b>	Stanton	<i>No Activity</i> . Cultural Services would like to look into adding a league to the city next year.
<b>Baseball/Softball League</b>	Nicholson, Stanton, Honea, Fox, Atkinson	<i>No Activity</i> .
<b>Golf League</b>		<i>No Activity</i> . Cultural Services would like to look into adding a league to the city next year.
<b>Bowling League</b>		<i>No Activity</i> . Cultural Services would like to look into adding a league to the city next year.
<b>Soccer</b>		<i>No Activity</i> .
<b>Archery</b>	Huffman, Shepard Park Rangers, Nicholson, Abell	Submitted grant application for archery expenses. Working on clearing more lanes and modifying archery targets to meet state guidelines.

<b>COMMUNITY EVENTS</b>			
<b>Cultural Services</b>			
<i>Updated - November 2014</i>			
<b>Event</b>	<b>Event Dates</b>	<b>Staff</b>	<b>Description of Event &amp; Items Completed This Period</b>
<b>Banner Swap Out - Mardi Gras</b>	Immediately after New Years		<i>No activity this month.</i>
<b>Mardi Gras Decorations</b>	TBD (2015)		<i>No activity this month.</i>
<b>Mardi Gras Parade</b>	TBD (2015)		<i>No activity this month.</i>
<b>SPRING</b>			
<b>Banner Swap Out - Spring</b>	Immediately following Mardi Gras	Stanton, Atkinson	<i>No activity this month.</i>
<b>State of the City Address</b>	TBD (2015)	Abell, Bilbo, Nicholson, Huffman	<i>No activity this month.</i>
<b>Mayor Town Hall Meeting</b>	TBD (2015)	Abell	<i>No activity this month.</i>
<b>Easter Decorations</b>	TBD (2015)	Honea, Stanton, Atkinson	<i>No activity this month.</i>
<b>Easter Egg Hunt</b>	TBD (2015)	Honea, Young, Stanton, Bang	<i>No activity this month.</i>
<b>National Day of Prayer-Veterans Tribute Tower (Citizen's Group)</b>	5/1/2015	Bilbo, Bang	<i>No activity this month.</i>
<b>Council Retreat</b>	TBD (2015)	Abell, Bilbo, Nicholson, Huffman	<i>No activity this month.</i>
<b>Cinco de Mayo</b>	5/5/2015	Nicholson, Stanton, Atkinson	<i>No activity this month.</i>
<b>Employee Picnic</b>	TBD (2015)	Pugh, Barnett, Stanton, Atkinson, & Committee	<i>No activity this month.</i>
<b>Pig Out</b>	TBD (2015)		<i>No Activity this month</i> - Council members have shown interest in having Cultural Services assist with this event, but have not gotten official direction to do so. The event will be headed up by the GBA and will be held at Shepard State Park in 2015.
<b>Nature Fest</b>	TBD (2015)		<i>No activity this month.</i>
<b>Kayak Races, 5K Races, Triatholons, Etc.</b>	TBD (2015)		<i>No Activity this month</i> - The Cultural Services Division would like to have a kayak race, marathon, or other type fitness events in the City. Perhaps one in the spring and one in the fall. The staff would like to encourage non-profits to host these type of events in the City for fund raisers.
<b>Antique Fair</b>	TBD (2015)		<i>No Activity this month</i> - The Cultural Services Division has received a lot of feedback from Council and Citizens that they would like to see another event of this type.
<b>Law Enforcement Torch Run (Regional Event)</b>	TBD (2015)	Elbin & Staff	<i>No activity this month.</i>

Event	Event Dates	Staff	Description of Event & Items Completed This Period
<b>Volunteers in Medicine 5k</b>	TBD (2015)		<i>No activity this month.</i> The Volunteers in Medicine have held this event in Pascagoula annually, but have shown interest in having the event in Gautier starting next year.
<b>Bicycle Rodeo</b>	TBD (2015)	Elbin & Staff, Cultural Services	<i>No activity this month.</i>
<b>Banner Swap Out - Patriotic</b>	One to two weeks before Memorial Day		<i>No activity this month.</i>
<b>Sounds by the Sea (Pascagoula)</b>	TBD (2015)	Stanton, Huffman	<i>No activity this month.</i>
<b>Movie Night (Spring)</b>	TBD (2014)	Cultural Services	<i>No activity this month</i>
<b>Memorial Day Celebration - Avenue of Flags at VT</b>	5/25/2015	Bilbo	<i>No activity this month.</i>
<b>SUMMER</b>			
<b>Banner Swap Out - Summer</b>	6/1/2015		<i>No activity this month.</i>
<b>Banner Swap Out - Patriotic</b>	6/30/2015		<i>No activity this month.</i>
<b>3rd Annual VetSports Warrior Athletic Gala 5K Run/Walk (Greg Spanier)</b>	TBD		<i>No activity this month.</i>
<b>4th of July</b>	7/4/2015		<i>No activity this month.</i>
<b>Banner Swap Out - Summer</b>	Week after 4th of July		<i>No activity this month.</i>
<b>Football Camp</b>	TBD (2015)	Nicholson, Honea, Stanton, Huffman	<i>No activity this month.</i>
<b>NFL Punt, Pass, &amp; Kick Competition</b>	TBD (2015)	Nicholson, Honea, Stanton	<i>No activity this month.</i>
<b>Movie Night (Summer)</b>	TBD (2014)	Nicholson, Honea, Stanton	<i>No activity this month.</i>
<b>Labor Day</b>	9/1/2014		<i>No activity this month.</i>
<b>FALL</b>			
<b>Youth Cheer Camp</b>	TBD	Nicholson, Honea	Coordination with High School Cheer Coach on a date for youth cheer camp.
<b>Sept 11 Memorial</b>	9/11/2014	Abell	<i>No activity this month.</i>
<b>Youth Football-Cheer Opening Ceremonies</b>	9/13/2014	Nicholson, Honea, Stanton	Coordination with JROTC on doing Color Guard for event. Coordinated with High School on use of fields.
<b>Banner Swap Out - Mullet Festival/Turtle</b>	Immediately after 9/11	Abell	City Manager worked on borrowing a bucket truck for banner change out.
<b>Scavenger Hunt</b>	TBD (2014)	Nicholson, Stanton, Huffman	Prepared GIS map of hunt locations, programed mall digital sign for hunt announcement, programmed portable digital sign twice for upcoming event and event now going on, installed banners at city entrance signs, and delivered yard signs to Bruce Grimes. Worked with Belk to be included in the hunt.
<b>Business Expo</b>	TBD (2014)	Nicholson	<i>No activity this month.</i>
<b>Fall Decorations</b>	TBD (2014)		<i>No activity this month.</i>

Event	Event Dates	Staff	Description of Event & Items Completed This Period
<b>Autumn on the Bayou</b>	TBD (2014)	Nicholson	<i>No activity this month.</i>
<b>Cruisin the Coast</b>	10/5/14 thru 10/12/14	Nicholson	<i>No Activity this month</i> - Hope to have an event of some sort in Gautier in 2015.
<b>Frazier Park Friends &amp; Family Cookout</b>	10/11/14 (2nd Sat.)	Cultural Services	<i>No Activity this month.</i>
<b>Mullet Festival</b>	10/18-10/19/14 (3rd Weekend)	Cultural Services, Huffman	<i>No activity this month.</i>
<b>Banner Swap Out - Patriotic</b>	Immediately after Mullet Festival	Cultural Services	<i>No activity this month.</i>
<b>Haunted Trails/Halloween Festival</b>	Nov. 2014	Cultural Services, Fire Department, Huffman, Nicholson	Put up decoations and cleaned-up from event. Handled paperwork, invoices, coordination with groups, etc.
<b>Sean Cooley 5K run</b>	11/8/2014	Cultural Services	Coordinated special events form and put up message board.
<b>Glow Turkey Glow 5k Run (MGCCC)</b>	11/19/2014	Cultural Services	Coordinated special events form and put up message board.
<b>Veterans Day- Laying of Wreath</b>	11/11/2014	Bilbo, Fox	Coordinated chairs and podyeum.
<b>Wounded Warrior Run, Golf, and Gala (Sponsored Event)</b>	TBD (2015)		<i>No activity this month.</i>
<b>Movie Night (Fall)</b>	TBD (2015)	Cultural Services	<i>No activity this month.</i>
<b>Christmas Stroll Festival</b>	TBD (2015)		<i>No activity this month.</i>
<b>WINTER</b>			
<b>Banner Swap Out - Christmas</b>	Immediately after Thanksgiving	Cultural Services	Swapped out Christmas banners on light poles down Hwy. 90 and Dolphin.
<b>Christmas Decorations</b>	Immediately after Thanksgiving	Cultural Services	Set-up Christmas decorations on front lawn of City Hall.
<b>Christmas Tree Lighting (City Hall)</b>	12/2/2014	Cultural Services	Assisted with set-up for Christmas Tree Lighting.
<b>Cajun Christmas on the Bayou</b>	TBD (2015)		<i>No Activity this month</i> - Cultural Services would like to have an event at Shepard Park similar to Christmas in the Oaks in New Orleans combined with a Cajun food and music festival.
<b>Christmas Parade (Rotary)</b>	12/6/2014	Cultural Services	Coordinating with Police Dept on list of items to be done.
<b>Government Week w/ School Kids</b>	12/9-12/11/14	All Departments	Began thinking of ideas for group activity.
<b>Gautier Employee Christmas Party</b>	12/12/2014	Russell & Staff	<i>No Activity this month.</i>
<b>Children's Christmas Carols at City Hall</b>	TBD (2014)	Bilbo	<i>No Activity this month.</i>
<b>Toys for Tots</b>	TBD (2014)	Elbin & Staff	<i>No Activity this month.</i>
<b>Shop with a Cop</b>	TBD (2014)	Elbin & Staff	<i>No Activity this month.</i>

Event	Event Dates	Staff	Description of Event & Items Completed This Period
Red Box	TBD (2014)		<i>No Activity this month.</i>



Event	Event Dates	Staff	Description of Event & Items Completed This Period

# **City of Gautier**

## **Public Works**

## PROJECT UPDATES

- **ROW Maintenance (ongoing):**
  - Graveline
  - Hwy 90
  - Hwy 57
  - Dolphin
  - Gautier Vancleave
  - Old Spanish Trail
  - Trimming crepe myrtles
  - Spraying weed killer along curbs and medians
- **Debris / Litter Control (ongoing):**
  - Hwy 90
  - Hwy 57
  - Gautier Vancleave
  - Ladnier
  - Dolphin
  - Guillotville
  - Frontage
  - Martin Bluff
  - Old Spanish Trail
- **Drainage:**
  - Dobson
  - Laurel Glen
  - Magnolia Bluff
- **Water / Sewer:**
  - Completed numerous work orders
- **Lift Stations / Wells:**
  - Working on Westgate Well
- **Asphalt / Concrete Work / Rock:**
  - Completed numerous work orders

- **Sewer Overflows:**
  - None
- **Water Samples:**
  - 10 Bacteriological Samples – all passed
- **Misc:**
  - Traffic signal repairs at Gautier Vancleave / 90 and Dolphin / 90
  - Working on follow up / customer service related to work orders
  - On-going Safety training
  - Removing old, faded signs and replacing with retroreflective signs
  - Installed new litter signs and scenic by-ways
  - Painting yellow curbs in various locations
  - Dirt work at Police Substation on Ladnier
  - Work Order summary by Ward – See attachment

## **IN-HOUSE PROJECTS (CWS):**

1. Reviewing options for billing / customer service software
2. CCTV = equipment issues, waiting on repairs
3. 12" Raw Water Main and 4" waste line related to color removal project – waiting on material bid package from GMC.
4. Bemis Avenue Sewer – monitoring flow
5. GIS Mapping – on hold, will start back after meter change out and CCTV work complete
6. Grease Control = Public Awareness - FOG Ordinance
7. Litter Awareness – contacted state agency and coordinated meeting for Jan. 2015. Developed preliminary plan for community involvement
8. Street Sign replacement (retroreflective) – ongoing
9. Drainage Projects (upcoming):
  - a. Revising Schedule and completing work orders

## **CAPITAL IMPROVEMENT PROJECTS:**

1. Martin Bluff Bridge Replacement (north of Brookside) – met w/County, construction to begin middle of 2015. City needs to acquire ROW
2. Color Removal Project – construction began in October, installing underground piping, relocated fence.
3. Bemis overall sewer plan / Engineering Study – working with GMC
4. Meter Change Out / Lighting Retrofit –approximately 7800 meters installed. Approximately 95% complete with lighting.
5. Phase 1 Drainage Project – met with GMC to review design, approximately 75% complete
6. FEMA PW Building repairs – attended kick off meeting with contractor, construction has begun

Work Order Summary

2014

November 1 to November 30

Ward #	Ward #1			Ward #2			Ward #3			Ward #4			Ward #5			
	WO Issued	Completed	Remaining													
<b>Customers Service</b>																
Change out meter								3	3			7	7			
Customer connects	11	11	0		12	12	0	11	11	0		12	12		19	19
Customer disconnects	16	16	0		16	16	0	9	9	0		11	11		17	17
Leave Notice					1	1	0	1	1	0		1	1		2	2
Lock off								12	12	0		17	17		20	20
Meter Valve												1	1		1	1
Miscellaneous																
Reconnect	6	6	0		9	9	0	12	12	0		12	12		12	12
Replace Meter Lid																
Re-read	4	4	0		12	12	0	13	13	0		10	10		20	20
Pool Hydrant																
Verify Occupancy								3	3			6	6		8	8
Meter Box					1	1	0									
Pull Meter																
Water Leak	9	9	0		1	1		3	3	0		4	4			
Temporary Disconnect					1	1	0	1	1	0					2	2
<b>Totals</b>	<b>46</b>	<b>46</b>	<b>0</b>		<b>53</b>	<b>52</b>	<b>0</b>	<b>68</b>	<b>68</b>	<b>0</b>		<b>81</b>	<b>81</b>	<b>0</b>	<b>101</b>	<b>101</b>

	Ward #1			Ward #2			Ward #3			Ward #4			Ward #5			
	WO Issued	Completed	Remaining													
<b>Operation &amp; Maint.</b>																
Fire Hydrant																
Line Locates	11	11			16	16		20	20			16	16		6	6
Clean Outs								1	1						1	1
Miscellaneous	2	2			3	3		4				10	10		2	2
Sewer Backup					3	3		2	2			2	2		1	1
Utility Quote																
Video Inspection					1	1						3	3		1	1
Water Quality	2	2			1	1		7	7							
Water Sample	2	2														
Manhole Repair																
Water Tap																
Sewer Tap																
Sewer Inspection																
Relocation Meter																
<b>Total</b>	<b>17</b>	<b>17</b>	<b>0</b>		<b>24</b>	<b>24</b>	<b>0</b>	<b>34</b>	<b>30</b>	<b>0</b>		<b>31</b>	<b>31</b>	<b>0</b>	<b>11</b>	<b>11</b>

	Ward #1			Ward #2			Ward #3			Ward #4			Ward #5			
	WO Issued	Completed	Remaining													
<b>Streets &amp; Drainage</b>																
Drainage																
Street Sign								1	1			2	2			
Road Repair															1	1
Miscellaneous												1	1			
Culvert	1	1													5	5
Ditches																
Cut Grass/Bushes								1	1							
Storm Drain																
Sinkhole	1	1						1	1							
Lights	1	1														
Debris					1	1						1	1			
<b>Totals</b>	<b>3</b>	<b>3</b>	<b>0</b>		<b>1</b>	<b>1</b>	<b>0</b>	<b>3</b>	<b>3</b>	<b>0</b>		<b>4</b>	<b>4</b>	<b>0</b>	<b>6</b>	<b>6</b>